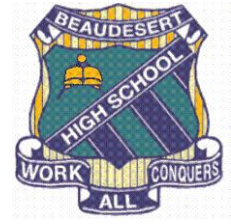


BEAUDESERT STATE HIGH SCHOOL



Refund Guidelines for Excursions and Camps

At Beaudesert State High School we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreations, outside the normal school routine. All school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge for:

- An educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student.
- An education service purchased from a provider other than the school where the provider charges the school and
- A specialised education program.

A school fee is directed to the purpose for which it is charged.

Charges for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance, or those enrolled in the course/subject.

Participation of students in an excursion or camp is indicated through payment of the excursion or camp cost **and** provision of a permission form completed by the parent/carer.

As the school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student who had previously indicated attendance an activity, charges already paid for an excursion or school camp may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent/carer wishes to apply for a refund due to their student's non-participation in an excursion or camp activity, they may do so by completing a Request for Refund from available from the school cashier or our website. Where possible, the request should include the receipt relating to the payment for which a refund is being sought. Cash refunds are not available.

Beaudesert State High School prefers refunds to be made as a credit against the student's account at the school and applied against future activities.

Department of Education and Training policy references:

Education (General Provisions) Act 2006

SCM-PR-002: School Excursions

FNM-PR-019: State Education Fees